

The Organizational meeting of the Tioga County Commissioners was called to order this day at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present were Derek Williams, Janice Chamberlain, Judge Wheeler, Kera Hackett, Thomas A. Young, II, Marie Seymour, Jane Wetherbee, Krista Deats, Max Harrison, Amy Perry, Becky Briggs, Betsy Craig, and press representatives Nat Kennedy and Cheryl Clarke.

Pledge of Allegiance

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to reaffirm the minutes of the January 5, 2015 Organizational meeting.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to appoint Roger C. Bunn as Chairman of the Board.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays (Commissioner Coolidge abstained) to appoint Erick J. Coolidge as Vice-Chairman of the Board.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Janice Chamberlain as Secretary of the Board.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Derek Williams as Chief Clerk.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Raymond E. Ginn, Jr. as Tioga County Solicitor.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to reaffirm the Board of Commissioners as Tioga County's Board of Elections for the 2016 Municipal Primary and Municipal Elections.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to set the day, time and place for the following Board meetings:

The Tioga County of Board of Commissioners meetings will be held according to the schedule below. The meetings will be held at 10:00 a.m. in the Commissioners' conference room. During the months of May, July and September 2016, the 2nd meeting of the month will be held at 7:00 p.m. at various locations throughout the County, which will be advertised and posted on the County website.

Board of Commissioner's 2016 Meeting Dates:

January 12	July 12
January 26	July 26
February 9	August 16
February 23	August 30
March 8	September 13
March 22	September 27
April 12	October 11
April 26	October 25
May 10	November 15

- Set 2016 Depositories
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to set the 2016 depositories for county funds as: Citizens & Northern Bank, Wellsboro, PA; Northwest Savings Bank, Wellsboro, PA; First Citizens Community Bank, Wellsboro, PA; Pennsylvania Local Government Investment Trust (PLGIT), Valley Forge, PA.
- Public Defender
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Mary Morris as Public Defender.
- Conflict Attorney
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Thomas Walrath, Jr. as Conflict Attorney for Public Defender, Indigent Parents Advocate and Juvenile Advocate.
- Asst. District Attorney
A motion was made by Krista Deats, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to appoint Scott Werner as Assistant District Attorney.
- Title IV-D Attorney
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Richard McCoy as the Title IV-D Attorney.
- Guardian ad Litem
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Lenore Urbano as Guardian ad Litem.
- TCDC Representative
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays (Commissioner Bunn abstained) to appoint Roger C. Bunn as Commissioner representative to Tioga County Development Corporation.
- PCOMP/PCoRP claims coordinator
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Marc Rice as PCOMP and PCoRP Claims Coordinator.
- County Engineer
A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to appoint Larson Design Group as the County Engineer.
- Open Records Officer
A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to appoint Marc Rice as the Open Records Officer.

The meeting adjourned at 10:17 a.m.

Roger C. Bunn

Erick J. Coolidge

Attest: _____
Derek Williams, Chief Clerk

Mark L. Hamilton

SALARY BOARD ORGANIZATIONAL MEETING

The Organizational meeting of the Tioga County Salary Board was called to order this day at 10:28 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton, and Kera Hackett. Also present were: Derek Williams, Janice Chamberlain, Thomas A. Young, II, Marie Seymour, Jane Wetherbee, and Judge Wheeler, Krista Deats, Max Harrison, Amy Perry, Becky Briggs, Betsy Craig and press representatives Nat Kennedy and Cheryl Clarke.

A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to reaffirm the minutes of the January 5, 2015 Organizational meeting.

The salaries for elected officials, for reference only, are as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the exempt and hourly positions in the Probation Office, as indicated on the attached list, except for the salaries of those employees who are in the Professional Court Union, which will remain as is until a new contract is approved.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the exempt and hourly position in the Domestic Relations Office, as indicated on the attached list, except for the salary of an employee in the Professional Court Union, which will remain as is until a new contract is approved.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the Court Staff, as indicated on the attached list.

A motion was made by Judge Wheeler, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the District Justice staffs, as indicated on the attached list.

A motion was made by Thomas A. Young, II, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the Sheriff's Office staff, as indicated on the attached list, except for the salaries of those employees who are in the AFSCME Court Related Unit, which will remain as is until a new contract is approved.

A motion was made by Krista Deats, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the exempt and hourly positions in the District Attorney's office, as indicated on the attached list.

A motion was made by Marie Seymour, seconded by Mark L. Hamilton and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Prothonotary/Clerk of Courts office, as indicated on the attached list, except for the salary of an employee in the AFSCME Court Related Unit, which will remain as is until a new contract is approved.

A motion was made by Jane Wetherbee, seconded by Erick J. Coolidge and unanimously carried upon vote of five ayes and no nays to set the salaries for the staff in the Register and Recorder and Clerk of Orphan's Court Office, as indicated on the attached list.

A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to set the salaries for the staff in the Treasurer's office, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salary for the exempt position of Public Defender and office staff, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to set the salaries of the Tioga County Prison Corrections Officers, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salaries for the exempt and hourly positions of the Support Services staff, as indicated on the attached list.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to set the salaries of the exempt and hourly Miscellaneous positions, as indicated on the attached list.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to set the salaries for full-time and part-time employees of the Tioga County Department of Human Services, as indicated on the attached list.

All new hires will receive their 2016 rate increase at the completion of their six month probationary period.

The meeting adjourned at 10:35 a.m.

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett

President Judge George W. Wheeler

Marie Seymour, Prothonotary/Clerk of Courts

Jane Wetherbee, Register/Recorder, Clerk of Orphan's Court

Krista Deats, District Attorney

Thomas A. Young, II, Sheriff