The regular meeting of the Tioga County Commissioners was called to order this evening at 10:00 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present were Derek Williams, Janice Chamberlain, Casey Zuchowski, Deb Crawford and Max Harrison. Members of the public included Ron Johnson, Amy Perry, Becky Briggs, Joe Druetto and press representatives Natalie Kennedy and Cheryl Clarke.

## Pledge of Allegiance

For information -

- The June 23<sup>rd</sup> Board of Commissioners meeting will be held at 7:00 p.m. at the Brookfield Twp. building
- County Aid applications from Townships/Boroughs are due by August 3, 2015
- Corrections to previous meeting minutes:
  - . Agreement with Mountain Research, approved 5/12/15, for asbestos sampling at St. James will be paid with PHARE funds, not Act 13 funds (\$5,000)
  - . Agreement with EADS Architects, approved 5/26/15, for architectural/engineering services for window replacement and exterior renovations at St. James, will be paid with PHARE funds, not Act 13 funds (\$16,800)
- Recognition Awards Voter Registration Office; Deb Crawford, Chief Assessor

Public Comments – (agenda items):

	None
Minutes	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of May 26, 2015.
Hire J. Christman	For information, hired Jade Christman, temporary Court Monitor, \$12.50/hr., no benefits, effective 6/8/15.
Hire B. Burket	For information, hired Brian Burket, full-time Clerk, Prothonotary & Clerk of Courts office, \$10.66/hr., with benefits, effective 6/15/15.
Promote L. Blasz	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Linda Blasz to full-time Educational Coordinator, CORe, \$12.25/hr. with benefits.
Reassign N. Wilson	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the reassignment of Nicole Wilson to full-time Educational Aide, SET Program, CORe, \$11.33/hr. with benefits.
Resignation D. Allen	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Daniel Allen, Dept. of Human Services, effective 5/15/15.
Resignation O. Vargas	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Orlando Vargas, Dept. of Human Services, effective 5/22/15.
Retirement J. Wheeler	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the retirement of John Wheeler, Deputy Sheriff, effective 6/12/15.
County Aid Applications	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County Aid applications: Richmond Township, \$6,259.00; Hamilton Township, \$1,270.50; Westfield Township, \$2,706.50; Covington Township, \$3,016.00; Westfield Borough, \$1,840.00; Morris Township, \$2,459.50.
County real estate tax refunds	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Robert Spencer, Delmar Township, \$626.18; Luc and Samantha Pecynski, Wellsboro Borough, \$134.78; Michael Bowser, Delmar Township, \$45.71; Mark & Loretta Eby, Mansfield Borough, \$40.81; Scott Graham, Union Township, \$64.80 (for years 2010-2014).
Vehicle Lease	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve a four-year vehicle lease agreement with Enterprise Fleet Management for a 2016

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of TycoSimplex

Ford Escape for use by Community Services, \$534.95/month.

Grinnell agreement

Use of Courthouse parking lot

three ayes and no nays to approve a five-year agreement with Tyco Simplex Grinnell for fire alarm detection and monitoring at Dept. of Human Services, \$420.00/year.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Courthouse parking lot by Community Services for a bicycle safety derby, Saturday, June 13, 2015 from 9 a.m. - 1 p.m.

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to adopt the following Resolution:

Adopt Resolution R-9-15

## R-9-15 RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE

The Board of Commissioners of Tioga County resolves and certifies that it will provide Endless Mountains Transportation Authority local funds in the amount of \$32,030.72 to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2015-16.

Further, the Board of Commissioners resolves and certifies that the required amount of local matching funds will be provided no later than the end of the State Fiscal Year, June 30, 2016. The following schedule indicates dates and payments of eligible local matching funds:

Payment Date	<u>Pay</u>
January 30, 2016	\$16
March 30, 2016	\$16

yment Amount 6,015.36 6,015.36

I, Roger C. Bunn, Chairperson of the Board of Commissioners of Tioga County do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Tioga County Board of Commissioners held the 9<sup>th</sup> day of June 2015.

By: /s/ Roger C. Bunn	Date: June 9, 2015
/s/ Erick J. Coolidge	
/s/ Mark L. Hamilton	

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation

## PROCLAMATION TO DESIGNATE THE WEEK OF MAY 11-15, 2015 LAW ENFORCEMENT OFFICERS WEEK

Whereas, Law Enforcement is a vital public service; and

Whereas, the members of Law Enforcement agencies of Tioga County play an essential role in safeguarding the Rights and Freedoms of the Citizens of our County; and

Whereas, members of Law Enforcement recognize their duty to serve the people of Tioga County by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

Whereas, during Law Enforcement week, and throughout the year, the County of Tioga recognizes and appreciates the critical contributions and sacrifices made by members of Law Enforcement at all levels, and honors their courage and dedication; and

Now, therefore, the Commissioners of Tioga County, in recognition of this event, do hereby proclaim the week of May 11-15, 2015

LAW ENFORCEMENT OFFICERS WEEK

and commend its observance to all citizens.

Date: 6/9/2015 Attest: /s/ Derek Williams, Chief Clerk

/s/ Erick J. Coolidge, Commissioner /s/ Mark L. Hamilton, Commissioner /s/ Roger C. Bunn, Commissioner

Amendment 1 with EADS for St. James	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve Amendment No. 1 with EADS Architects for professional services at the St. James complex to include assisting with the bidding of the project and construction observation services, \$14,400. Paid with PHARE funds.
Approve bids for CH project	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the following bids received for the Courthouse additions and improvements project, all of which will be paid from Act 13: General Construction: J. C. Orr & Son, Inc \$1,294,513 Plumbing Construction: Silvertip, Inc \$153,000 HVAC Construction: Silvertip, Inc \$1,494,000 Electrical Construction: G. R. Noto Electrical Construction, Inc \$183,000

three ayes and no nays to approve an agreement with McClure Company for HVAC installation in the kitchen office agreement at the Tioga County Prison, \$6,300 (Act 13).

McClure Co. agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an agreement with McClure Company for HVAC installation in the mechanical and phone rooms at the Tioga County Prison, \$9,580 (Act 13).

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of

3 Agreements/ Amendments for DHS

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve three agreements/amendments for the Dept. of Human Services. A listing is attached.

June 9, 2015

Public Comment –

Ron Johnson – Act 13 funding to be received this year Nat Kennedy – start date of courthouse construction Cheryl Clarke – drawing of the new security entrance

The meeting adjourned at 10:28 a.m.

Attest: \_\_\_\_\_\_\_ Derek Williams Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton