

TIOGA COUNTY BOARD OF COMMISSIONERS
Agenda for March 11, 2025

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of February 11, 2025
- Personnel items
- Issue Proclamation: Pennsylvania 4-H Week - March 16-22, 2025
- Issue Proclamation: Problem Gambling Awareness Month – March 2025
- Issue Proclamation: Developmental Disabilities Awareness Month – March 2025
- Issue Proclamation: Pennsylvania 811 Safe Digging Month – April 2025
- Request to use the Green for a child abuse prevention event, May 31, 2025, 9:00 a.m. – 3:00 p.m.
- Request from the Sheriff's Office to use the Courthouse parking lot, April 19, 2025, 1:00 p.m. to 3:00 p.m. for a Bunny Trunk Hop event
- UPMC Forensic Nurse Examiner Team – assistance requested to continue and grow the program, \$20,000. This was tabled at the February 11, 2025 meeting.
- Detention Agreement with Potter County for housing inmates at Tioga County Prison - \$85/day.
- Agreement between Tioga County and Develop Tioga, for assistance in advancing community and economic development with Tioga County. Term is one-year, effective January 1, 2025, and will renew automatically. \$60,000/yr. Act 13.
- Inter-County Cooperative Communications Agreement between Tioga County and Potter County, for Tioga County to provide Potter County E-911 dispatching services and receive both wired and wireless 911 calls. Term effective 1/1/2025 – 12/31/2030. Total contract: \$1,052,106.
- Agreement between Tioga County and Gila, LLC, d/b/a/ Municipal Services Bureau, for on-line payment processing of tax payments. Convenience fees will be paid by the user. Term is three-years, effective February 12, 2025, and will automatically renew for additional two years.
- Agreement with Wilson Consulting Group for engineering services for removal of six former RR crossing removals in Wellsboro Borough and Delmar Township, \$23,350. The expense is grant funded. PennDOT MTF and Liquid Fuels.
- Agreement with Ehrlich for bed bug control at Human Services - \$995 per quarter.
- Agreement with Van Hook Service Co., Inc. for HVAC preventative maintenance at the following locations: Courthouse, armory, document retention building, Tokishi training center, Dept. of Human Services, and Tioga County Prison. Term is one-year, \$6,600/yr.

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- Agreement with Tri-Co Connections to run dark fiber between Park Hill Site and Tower Site for use by Emergency Services and the Trailhead Building for 911 and Public Wifi. Installation charge: \$6,000; monthly recurring charge \$400.
- Approve ten agreements for the Dept. of Human Services. Listing attached.
- February 2025 Payroll & Benefits paid: \$ 1,421,041.34
February 2025 Accounts Payable: \$ 1,936,438.44
- Public Comment
- The next meeting of the Tioga County Board of Commissioners is scheduled for April 15, 2025.
- Commissioner News

Adjourn

TIOGA COUNTY SALARY BOARD

- Comments
- Minutes of February 11, 2025
- Approve salary increase for Patrick Rarig, for taking on the role of HVAC Coordinator, \$18.50/hr., effective 3/9/25.
- For information, Noah Fitch, Probation Officer, has successfully completed his probationary period and satisfied training requirements to be placed in Fully Qualified status. Pay rate increase of \$1.50/hr., per contract, effective 2/28/25 pay date.
- Correction to minutes of February 11, 2025: Reva Baldwin's grant, in the amount of \$3,363.62/year, will be divided out and paid monthly. This grant amount is not added to her base salary.

Adjourn

TIOGA COUNTY RETIREMENT FUND BOARD

- Comments
- Minutes of February 11, 2025
- Payment of \$2,276.00 to Korn Ferry for February 2025 actuarial services
- C&N January 2025 Management fees deducted from account - \$18,563.67
- C&N February 2025 Management fees deducted from account - \$18,715.91

For information of the Board:

12/21/2024	Eidenier, John	Deceased Pensioner, No Option
2/06/2025	Sexauer, Richard	Deceased Pensioner, Option Two
2/13/2025	Perez, Jonathan	Refund
2/13/2025	Clark, Jeremy	Vested
2/21/2025	Kirchgessner, Joseph	Refund
2/24/2025	DePaula, Christina	Refund
3/1/2025	Ball, Della	Option One

Adjourn

TIOGA COUNTY ELECTION BOARD

- Comments
- Minutes of February 11, 2025
- Important Dates:
 - March 11, 2025 Today is the last day to circulate and file petition in the Election office before 4:30 p.m. Candidate petitions have been received daily; currently around 119 received.
 - March 19, 2025 Casting of Lots at 10:00 a.m. in the Election Conference Room, 118 Main Street Wellsboro, PA 16901
 - May 5, 2025 The last day to register for the Primary Election
 - May 20, 2025 Municipal Primary Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES
COMMISSIONER MEETING
MARCH 11, 2025

DHS CONTRACTS:

- 1.) 2024/25 Amendment #1 to the Purchase of Service Agreement with Concern for the provision of mental health outpatient and family-based services to eligible Tioga County residents. Original contract maximum: \$6,400.00, Amended contract maximum: \$7,067.00, Funding source: Human Services Block Grant- Mental Health.
- 2.) 2024/25 Amendment #1 to the Purchase of Service Agreement with Concern for the provision of psychiatric health facility/crisis mental health services to residents of Tioga County. Original contract maximum: \$16,173.00, Amended contract maximum: \$27,668.00, Funding source: Human Services Block Grant- Mental Health.
- 3.) 2024/25 Amendment #1 to the Independent Contractor Agreement between the County of Tioga and Amy Geiser for the provision of early intervention special instructor base-funded services to eligible Tioga County residents. Original contracted maximum: \$50,000, Amended contract maximum: \$76,000.00, Funding source: Human Services Block Grant- Early Intervention.
- 4.) 2024/25 Letter of Agreement with Southern Tioga School District for the provision of Drug and Alcohol Student Assistant Program (SAP) services.
- 5.) 2024/25 Human Services and Supports Purchase of Service Agreement with Futures Community Support Services, Inc. for the provision of Admin., Family aide, and Respite services. Contract Maximum: \$6,000.00, Funding source: Human Services and Supports Program.
- 6.) 2025 Resource family/respice agreement with Simon and Kristine Shaw for the provision of Resource family/respice services.
- 7.) 2024/25 Purchase of service agreement with Concern for the provision of children and youth funded, mental health services provided to authorized Tioga County consumers. Contract maximum: \$18,500.00, Funding source: Office of Children and Youth.
- 8.) Commercial lease with Harbor Counseling, Inc. to lease 1888 Shumway Hill Road, Wellsboro, PA 16901 as a recovery house/re-entry center. Term of lease: 04/1/25-06/30/26, Rent: \$100.00 per month x 15 months = \$1,500.00.
- 9.) 2024/25 Vendor agreement with Northern Tier Counseling for the provision of medical and mental health records. No contract maximum, Funding source: Children and Youth.
- 10.) 2024/25 Amendment #1 to the Agreement with Partners In Progress, Inc. for the provision of IHCS, PSAP Camp, and Camp Partners. Contract maximum: \$5,250.00, Funding source: Human Services and Supports Program.