

**TIOGA COUNTY BOARD OF COMMISSIONERS**  
**Agenda for June 11, 2024**

- Pledge of Allegiance
- Public Comment – Agenda items only
- Minutes of May 14, 2024
- For information: Funds received for the Title IV-D Program by the Tioga County Domestic Relations Section for calendar year 2023 are \$328,672.74. The Domestic Relations Selection collected \$4,876,352.12 in support payments in 2023. These payments have a major impact on the families and children of this county, and also reduce the costs of federal and state welfare programs paid for by the taxpayers.
- Recognition – Nichole L. Riner – completion of 90 hours of certification classes and passing the state Certified Pennsylvania Evaluator exam
- Personnel items
- Approve the following recommendation for HSS funded programs for 24/25 FY, total: \$48,760:
  - AAA Home Delivered Meals- Meals on Wheels: \$20,000
  - AAA Home Delivered Meals – Emergency Services: \$2,000
  - Family Services Assoc of NEPA – Helpline: \$7,500
  - Partners in Progress Camp - \$7,260
  - Tioga County Partnership for Community Health – On-line Directory: \$7,000
  - TREHAB Housing Services – Housing Specialist: \$5,000
  - Wellspring – Mobile Social Rehabilitation: \$21,155
- Approve the 2024 Response Operations Plan for Tioga County
- Approve request to use the Green on Saturday, September 7, 2024 for the annual Hometown Science Festival, 10:30 a.m. – 5:30 p.m.
- Approve request to use the Green on Saturday, September 28, 2024 for the Walk for Recovery event to celebrate National Recovery Month, 9:00 a.m. – 2:30 p.m.
- Issue Proclamation – Tioga County Child Welfare Appreciation Week, June 3 – 7, 2024
- Approve the purchase of a bus stop shelter at the Charleston Street connector location, \$14,950. Act 13.
- Approve additional funding of \$4,860 to the Tioga County Partnership for Community Health to support transportation of individuals needing to travel outside the County to receive dialysis treatment. This is expected to cover the expense for another 3 months, until the new center opens. Act 13.
- Approve change order from G. R. Noto Electrical Construction, for the Veterans Affairs building project – To furnish and install fan coil power wiring to the fan coil per system requirements - \$1,048. Act 13.
- Approve the following County real estate tax refunds: Six West Settlements, Chatham Township, \$379.24; William L. Gillen, Jr., Delmar Township, \$515.40; Derek J. Tipple, Delmar Township, \$562.55; Christopher Matthews, Lawrence Township, \$696.04; Jason & Valerie D. Miller, Liberty Township, \$157.83

**Tioga County Board of Commissioners**

**June 11, 2024**

**Page 2**

- Approve a court ordered refund for tax year 2023 for the two parcels owned by Victaulic Company. This court order is a result of an assessment appeal filed by the Victaulic Company in 2022. Parcel# 19/03.00/088G//000 - \$487.53; Parcel# 19/03.00/096//000 - \$23,768.63.
- Approve 23 agreements for the Dept. of Human Services. A listing is attached.
- May 2024 Payroll & Benefits paid: \$1,241,444.49  
May 2024 Accounts Payable: \$3,070,737.66
- Public Comment
- Additional Communication:
  - The next meeting of the Tioga County Board of Commissioners is scheduled for July 9, 2024.
  - Commissioner News

Adjourn

**TIOGA COUNTY SALARY BOARD**

- Comments
- Minutes of May 14, 2024
- For information – adjust hourly rate for Sheriff Deputy Cody Spiegel, who has graduated from the Sheriff and Deputy Sheriff Academy. New hourly rate is \$20.50, effective 5/20/24.
- Approve request to create position of Clean & Green Specialist, Assessment Office, \$17.00/hr.
- Approve request to create the following positions at the Dept. of Human Services. These positions are all being transferred back to the County from SAM, Inc. They are all in the Family Services unit, and the starting rate will be determined at a later date.

Title	# of Positions
Director of Family Services	1
Ongoing Casework Manager 1	2
Ongoing Casework Supervisor	3
Ongoing Caseworker 1	6
Ongoing Caseworker 2	3
Ongoing Caseworker 3	2
C&Y Caseworker Assistant	5
Clerical Support Staff	4
Clerical Support Staff (part-time)	1 ( no benefits)
Training Policy Specialist (Supervisor)	1
Systems Analyst	1

Adjourn

## **TIOGA COUNTY RETIREMENT FUND BOARD**

- Comments
- Minutes of May 14, 2024
- Approve payment of \$2,210 to Korn Ferry for May 2024 actuarial services.
- Employees Retirement System Fund investment services – C&N Bank, VAM Group, First Citizens Community Bank

For information of the Board:

5/5/24	Wheeler, John E.	Death of Pensioner, Option Four (B)
5/30/24	Toothaker, Marnie	Vested
6/4/24	Reid, Michael	Retired, Option One
6/5/24	Borden, Denise	Refund
6/7/24	Witucki, Madeline	Rollover/Refund
6/7/24	Williams, Jacquelynn	Refund

Adjourn

## **TIOGA COUNTY ELECTION BOARD**

- Comments
- Minutes of May 14, 2024
- For information:

The Election office is currently conducting mid-year list maintenance activities. This helps update voter records for the National Change of Address and the Five-Year Notices for voters who have not had any activity on their record in the past five-years. This is required in order to comply with receiving grant money.

Important Dates:

October 21, 2024: the last day to register before the November 5<sup>th</sup> election

October 29, 2024: the last day to accept absentee and mail-in ballot applications

November 5, 2024: General Election

Adjourn

TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES  
COMMISSIONERS' MEETING  
JUNE 11, 2024

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DHS CONTRACTS:

1. 2023/24 Amendment #1 to the Purchase of Service Agreement with The Advocacy Alliance for the provision of Representative Payee Services for authorized Tioga County residents.
2. 2023/24 Amendment #2 to the Purchase of Service Agreement with Futures Community Support Services, Inc. for the provision base-funded of Agency with Choice Financial Management Services, for eligible Tioga County residents.
3. 2023/24 Amendment #1 with Global Security Services Corporation for the provision of Entrance Guard and Escort Services.
4. 2023/24 Amendment #1 to the Letter of Agreement between the County of Tioga and UPMC-Wellsboro for the provision of base-funded Physical and Speech Therapy Services.
5. 2024/25 Independent Contractor Agreement between the County of Tioga and Amy Geiser for the provision of Early Intervention Special Instructor base-funded services to eligible Tioga County residents.
6. 2024/25 Independent Contractor Agreement between the County of Tioga and Patricia Henneman for the provision of Early Intervention Special Instructor base-funded services to eligible Tioga County residents.
7. 2024/25 Independent Contractor Agreement between the County of Tioga and Julie Schlosser for the provision of Early Intervention Special Instructor base-funded services to eligible Tioga County residents.
8. 2024/25 Independent Contractor Agreement between the County of Tioga and Laura Straniere for the provision of Early Intervention Special Instructor base-funded services to eligible Tioga County residents.
9. 2024/25 Commercial Suite Lease with Wellspring Community Support Services to lease suites at the St. James Complex.
10. 2023/24 Amendment #1 to the Drug & Alcohol Agreement with Crossroads Counseling, Inc. for the provision of drug and alcohol outpatient services to eligible Tioga County residents.
11. 2023/24 Amendment #1 to the Purchase of Service Agreement with River Valley Regional YMCA for day camp services.
12. 2023/24 Amendment #1 to the Purchase of Service Agreement with CONCERN for the provision of supervised visitation and parent coaching services to eligible Tioga County consumers.
13. 2024/25 Purchase of Service Agreement with Pentz Run Youth Services for children and youth placement services on an as-needed basis.
14. 2024/25 Purchase of Service Agreement with Perseus House, Inc. for children and youth placement services on an as-needed basis.
15. 2023/24 Amendment #1 to the Independent Contractor Agreement between the County of Tioga and Lisa Ham for the provision of base-funded Early Intervention Special Instructor Services.
16. 2023/24 Independent Contractor Agreement between the County of Tioga and Jessica Pepper for the provision of base-funded Early Intervention Speech Pathology Evaluation Services.
17. 2023/24 Purchase of Service Agreement with Marth Lloyd Community Residential Facility for the provision of ID base-funded services.
18. 2024/25 Independent Contractor Agreement between the County of Tioga and Lisa Ham for the provision of base-funded Early Intervention Special Instructor Services.
19. 2024/25 Independent Contractor Agreement between the County of Tioga and Jessica Pepper for the provision of base-funded Early Intervention Speech Pathology Evaluation Services.
20. 2024/25 Purchase of Service Agreement with the County of Chester for the provision of children and youth shelter detention services.
21. 2024/25 Purchase of Service Agreement with Cornell Abraxas Group, Inc. for children and youth placement services on an as-needed basis, to eligible Tioga County residents.
22. 2024/25 Agreement with Central Counties Youth Center for the provision of children and youth detention services on an as-needed basis, to eligible Tioga County residents.
23. 2023/24 Amendment #1 to the Opioid Settlement Agreement with Meadowlark Counseling Services.

