

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn and Erick J. Coolidge. Also present were Derek Williams, Janice Chamberlain, Casey Zuchowski, Deb Crawford, Frank A. Higgins, Jr. and Max Harrison. Members of the public included Kelly Cevette, Dan Styborski, Lisa Everett, John Kesich, Lynda Painter, Amy Perry, Becky Briggs; press representative Natalie Kennedy.

Pledge of Allegiance

For Information –

- . The next Board of Commissioners meeting, January 29th, will be held at the Middlebury Township Office, (130 Rte. 249, Middlebury Center), 7:00 p.m.
- . Received check, \$59,831.28 – Act 13 Marcellus Shale allocation to Tioga County for Transportation

Public Comments – (agenda items)

None

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 11, 2012.

For information, hired Sheena Trescott, temporary Office Clerk in the Sheriff's Office, \$10.00/hr., no benefits (this position will expire when the full-time Office Clerk returns).

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Kaleena Allen, full-time Caseworker 1, Community Services, DHS, \$11.44/hr. with benefits.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the hire of Aaron Salvadge, Caseworker 1, Blended Case Management Unit of Family Services, DHS, \$11.44/hr. with benefits.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of James Burns, standby Child Care Worker, Detention, \$10.02/hr., no benefits.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to hire Sean Grossman, part-time Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the promotion of Katie Neal to Casework Supervisor, Community Services, DHS, \$13.35/hr. with benefits.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Zara Johnson to full-time Caseworker 1, Family Services, \$11.89/hr. with benefits.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the transfer of Brenda Campbell from Scanning Clerk to Fiscal Assistant, \$12.50/hr. with benefits, effective 1/10/13.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the status change of Marnie Toothaker from full-time Dispatcher-in-training to full-time Dispatcher effective 12/16/12, with an additional \$0.50/hr.

Fraud Policy

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a new Tioga County Fraud Policy.

Vehicle Driver Policy

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an amended Tioga County Vehicle Driver's Policy.

Employment Conduct Policy

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an amended Tioga County Employment Conduct Policy.

Funding for 2013 FLP

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a request by the Tioga County Farmland Preservation Board for funding of \$75,000 for the 2013 Farmland Preservation Program.

Award from PHFA for Rental Rehab Program

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to accept an award from the PA Housing Finance Agency, via the PA Housing Affordability and Rehabilitation Enhancement (PHARE) Fund, for the Tioga County Rental Rehabilitation Program, \$275,000. Funds are authorized under the Act 10 of 2010 (PHARE Fund) and the Marcellus Shale Impact Fee Act, Act 13 of 2012.

County real estate tax refunds

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the following County real estate tax refunds: Robert & Brenda Mogel, Delmar Twp., \$314.64 (for years 2007-2012); Michael & Vickie Bernard, Charleston Twp., \$131.65; Jacob & Barbara West Delmar Twp., \$171.48; Gary Belz, Jr., Jackson Twp., \$37.45; George & Susan Koury, Mansfield Borough, \$133.57; Allen & Sandra Beard, Osceola Twp., \$41.06; Thomas Owlett, Shippen Twp., \$109.13; Allen & Charlene Aber, Sullivan Twp., \$36.08.

20 Agreements/Amendments for DHS

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 20 Agreements/Amendments for Department of Human Services (a listing is attached).

Public Comment –

John Kesich – upgrade of fuel tank at airport; website upgrades; NY Governor/fracking; gas & health impacts; Commissioner's vote against issues in 2012; Wellsboro Gazette's new publishing location; global warming; ACORN & election; Hurricane Sandy; Newtown massacre; terrorism

The meeting adjourned at 10:34 a.m.

Attest: _____
Derek Williams, Chief Clerk

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge

The regular meeting of the Tioga County Salary Board was called to order today at 10:35 a.m. with the following members present: Mark L. Hamilton, Roger C. Bunn, Erick J. Coolidge and Frank A. Higgins, Jr. Also present were Derek Williams, Casey Zuchowski, Janice Chamberlain, Deb Crawford and Max Harrison. Members of the public included Kelly Cevette, Dan Styborski, Lisa Everett, John Kesich, Lynda Painter, Amy Perry, Becky Briggs; press representative Natalie Kennedy.

Public Comment –
None

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the minutes of December 11, 2012.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve a salary increase for Marcia Reese, DHS Assistant Administrator, \$67,469.05, due to reorganization of County Fiscal Departments.

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve a salary increase for Barbara Banks, DHS Fiscal Director, \$74,782.05, due to reorganization of County Fiscal Departments.

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the creation of a full-time Fiscal Assistant position in the CH Fiscal Department, \$12.50/hr. with benefits.

A motion was made by Frank A. Higgins, Jr., seconded by Roger C. Bunn and unanimously carried upon vote of four ayes and no nays to approve the creation of a full-time Office Manager position in the Sheriff's Office, \$14.00/hr. with benefits.

A motion was made by Frank A. Higgins, Jr., seconded by Erick J. Coolidge and unanimously carried upon vote of four ayes and no nays to approve the creation of a temporary Clerk position in the Sheriff's Office, \$10.00/hr., no benefits. Position will be approximately 2 days per week and will expire when the full-time Clerk returns from leave.

The meeting adjourned at 10:38 a.m.

Attest: _____
Derek Williams

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge

Frank A. Higgins, Jr.