

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton and Roger C. Bunn. Also present was Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Sara Rice, Erica Tomlinson, Barb Sargent, Scott Henry, Joshua Battin, Kiersten Foster, Laurie Foster, and Nat Kennedy, press representative.

Pledge of Allegiance

Public Comments (agenda items) – None

Minutes

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the minutes of May 14, 2019.

Hires  
B. Dilly  
E. Hackett  
E. Zuchowski

For information, hired the following temporary full-time Deer License Clerks in the Treasurer's Office:

Brandon Dilly, \$10.00/hr., no benefits  
Emily Hackett, \$10.00/hr., no benefits  
Emilie Zuchowski, \$9.00/hr., no benefits

Resignations  
S. McKay  
A. Neill  
K. Allaire  
A. Harrison  
M. Taylor  
E. Torres  
S. Broughton

For information, the following resignations were received:

Stacy McKay, Domestic Relations, effective 6/11/19  
April Neill, Tioga County Prison, effective 5/28/19  
Kelly Allaire, part-time stand-by Youth Support Specialist, effective 6/18/19  
Amanda Harrison, part-time stand-by Youth Support Specialist, effective 6/18/19  
Mark Taylor, part-time stand-by Youth Support Specialist, effective 6/18/19  
Emily Torres, part-time stand-by Youth Support Specialist, effective 6/18/19  
Stacey Broughton, Veteran's Affairs Office, effective 6/28/19

Hire N. Shadle

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Nichole Shadle, part-time Dispatcher-in-Training, Dept. of Emergency Services, \$13.50/hr., no benefits.

Hire C. Keith

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Cherie Keith, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire M. McMurray

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Macy McMurray, part-time on-call Corrections Officer, Tioga County Prison, \$13.81/hr., no benefits.

Hire R. Houghtaling

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the hire of Rose Houghtaling, part-time stand-by Youth Support Specialist, Residential Treatment, \$10.02/hr., no benefits.

Declination of job offer – K. Heimbach

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a declination of job offer by Katie Heimbach, as part-time Environmental Planning Specialist, Dept. of Emergency Services.

Accept paving bid from Glenn Hawbaker

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to accept a bid from Glenn O. Hawbaker, Inc. for the paving project at the Tioga County Prison and at Dept. of Human Services - \$89,183.75. Expense will be paid with Dept. of Human Services maintenance funds, Prison maintenance funds, and Liquid Fuels funds.

Vehicle lease for Emergency Services

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a 5-year lease with Enterprise Fleet Management for a Ford F-350 for the Dept. of Emergency Services, \$760.23/month.

Correction to vehicle lease for Assessment office

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a correction to a previously approved 5-year lease with Enterprise Fleet Management for two Ford Escape vehicles for the Assessment Office. The previous agreement was for two 2019 vehicles at a rate of \$318.15 per month per vehicle. Due to there not being any more 2019 vehicles available, a new agreement is made for two 2020 vehicles at a rate of \$328.69 per vehicle per month.

ROW with Blue Ridge Cable Tech.

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a Right-of-Way Agreement between Tioga County and Blue Ridge Cable Technologies, Inc. for the placement of two 30' wooden poles on County property.

Pitney Bowes postage machine lease

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a 5-year lease with Pitney Bowes for a new postage machine for use by the Dept. of Emergency Services - \$90.29/month.

Agreement w/ SMB Elec. for voice logger

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a 1-year maintenance contract with SBM Electronics for the voice logger at the Dept. of Emergency Services 911 Center - \$9,990 for the term 5/31/2019 – 5/30/2020.

Tioga County real estate tax refunds

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve the following Tioga County real estate tax refunds: Williams Scotsman, Lawrence Twp., \$173.05; Jeremy Vandergrift, Wellsboro Borough, \$226.41; Dustin Hilfiger & Jillian Roupp, Mansfield Borough, \$68.27; John Eckman, Hamilton Twp., \$203.28; Jeremiah Mahosky, Liberty Twp., \$106.97; Beverly Taber, Liberty Twp., \$38.10; Harold & Kathie Frost, Sullivan Twp., \$35.90; Herbert & Ann Susitsch Real Estate Protector Trust, Sullivan Twp., \$170.27; Timothy & Kimberly Mapes, Sullivan Twp., \$53.25; H. Peter & Diana Morris, Tioga Twp., \$84.23; Leslie Yaggie, Union Twp., \$264.14; DHQM LLC, Brookfield Twp., \$265.53.

Green Career Day donation

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a donation of \$1,500 for Green Career Day, an educational event for 8<sup>th</sup> grade students from Bradford, Sullivan, and Tioga Counties. This donation is shared by the participating counties on a rotating basis. Act 13.

MUPSTI donation

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve a donation of \$50,000 to the Mansfield University Public Safety Training Institute (MUPSTI). Act 13.

38 agreements for DHS

A motion was made by Roger C. Bunn, seconded by Mark L. Hamilton and unanimously carried upon vote of two ayes and no nays to approve 38 agreements for the Department of Human Services. A listing is attached.

Public Comment –

Barb Sargent – she is having an arts & crafts show at the Whitneyville Fairgrounds on Sept. 7-8, 2019 where there will be approximately 100 vendors. She will be donating her proceeds to Partners in Progress. She would appreciate the community's support to come out and support this event - "A Just Cause".

The next meeting of the Tioga County Board of Commissioners is scheduled for July 16, 2019.

The meeting adjourned at 10:29 a.m.

Attest: \_\_\_\_\_  
Janice Chamberlain

\_\_\_\_\_  
Mark L. Hamilton

\_\_\_\_\_  
Roger C. Bunn