

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Mark L. Hamilton, Roger C. Bunn, and Erick J. Coolidge. Also present was Janice Chamberlain, Casey Zuchowski, Kera Hackett, Marc Rice, Deb Crawford, Kerry Miller, Becky Briggs, Betsy Craig, Amy Perry, Scott Sample, Ron Weed, Chris Lantz, Irvin Smith, and press representative Cheryl Clarke.

Pledge of Allegiance

Public Comments – (agenda items)
None

| | |
|---|---|
| Minutes | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the minutes of August 15, 2017. |
| Hire L. Barr | For information, hired L. Shay Kerns-Barr, temporary Court Monitor, \$12.50/hr., no benefits. |
| Hire K. Gridley | A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Kimberlie Gridley, Planning Specialist, \$40,000/yr. with benefits. |
| Promote K. Henry | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the promotion of Kara Henry from part-time to full-time Youth Support Specialist, Residential Treatment, with benefits. |
| Resignation S. Henry | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the resignation of Scott Henry, Detective, District Attorney's Office, effective 9/1/17. |
| Declination of job offer – R. Haller | A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the declination of a job offer by Ryan Haller for part-time Corrections Officer, Tioga County Prison. |
| Termination B. Campbell | A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the termination of Brenda Campbell, Clerk, Prothonotary's Office, effective 8/14/17. |
| TCCCC Save the River Project | A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a request from the Tioga County Concerned Citizens Committee (TCCCC) of \$15,000 for the "Save the River Project". Act 13. |
| Appoint R. Weed to NTSWA Bd. | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the appointment of Ron Weed to the Northern Tier Solid Waste Authority Board, to fill the remaining term of Dan Strausser, expiring 12/31/2021. |
| Appoint S. Boyce to Trail Authority Bd. | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve the appointment of Scot Boyce to the Tioga County Trail Authority Board, to fill the remaining term of Dan Strausser, expiring 12/31/2019. |
| Baker Tilly – auditing services | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a proposal from Baker Tilly for auditing services, \$72,000/year plus out of pocket expenses not to exceed \$3,600. |
| JC Orr – Soil Conserv. Bldg. | A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from J. C. Orr & Son to remove an existing entrance and infill the opening at the Soil Conservation Building, \$7,800. |
| North Country Woodworking – DHS security | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a proposal from North Country Woodworking for cabinets and counters installed in the security area at Human Services - \$3,315. This will be paid with PCoRP grant money. |
| AJC Prof. Svcs. electric system review, DHS | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a proposal from AJC Professional Services for an electrical system review at the Human Services main building - \$5,800. This will be paid with PCoRP grant money. |
| W C Eshenaur – heat pump system at TCP | A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a proposal from W. C. Eshenaur & Son for the replacement of a heat pump system at the Tioga County Prison - \$6,850. |
| DES generators maintenance agreement | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance agreement with Cleveland Brothers Equipment Company for the generators at the Emergency Services building and tower sites, for the period 10/1/17 – 9/30/18, \$11,508. |
| DHS generator maintenance agreement | A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to approve a one-year preventative maintenance agreement with Cleveland Brothers Equipment Company for the generator at Human Services - \$1,043. |

Tabled bids for RT building project

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to table the following bids received for the Residential Treatment Building Renovation and Improvements Project, for further review:

- General Construction – J. C. Orr & Son, Inc., \$298,300
- Plumbing Construction – W. C. Eshenaur & Son, Inc., \$36,900
- Electrical Construction – Lecce Electric, Inc., \$24,700; G. R. Noto Electrical Construction, \$9,400

Tabled bids for Maintenance building project

A motion was made by Erick J. Coolidge, seconded by Roger C. Bunn and unanimously carried upon vote of three ayes and no nays to table the following bids received for the Maintenance Building Renovation and Improvements Project, for further review:

- General Construction – J. C. Orr & Son, Inc., \$298,700; JS General Contracting, Inc., \$185,000
- Plumbing Construction – W. C. Eshenaur & Son, Inc., \$10,227; Silvertip, Inc., \$13,000
- HVAC Construction – W. C. Eshenaur & Son, Inc., \$10,850; Silvertip, Inc., \$9,000
- Electrical Construction – Lecce Electric, Inc., \$83,000; G. R. Noto Electrical Construction, \$39,500

17 Agreements for DHS

A motion was made by Roger C. Bunn, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve 17 agreements for the Department of Human Services. A listing is attached.

Public Comment –
Irvin Smith – smoke-free Green

The meeting adjourned at 10:23 a.m.

Attest: _____
Janice Chamberlain

Mark L. Hamilton

Roger C. Bunn

Erick J. Coolidge