

The regular meeting of the Tioga County Commissioners was called to order today at 10:00 a.m. at the Tioga County Courthouse with the following members present: Roger C. Bunn, Erick J. Coolidge, and Mark L. Hamilton. Also present was Derek Williams, Janice Chamberlain, Casey Zuchowski, Kera Hackett, Deb Crawford, David Cohick, Penny Whipple, Nancy Clemens, Sara Rice, Amy Perry, Betsy Craig, and press representative Nat Kennedy.

Pledge of Allegiance

For information: beginning with the general primary election on May 15, 2018, the following polling locations will change:

- the Liberty Township polling location is changing from the Sebring Grange Hall to the Liberty Borough Building at 7 West Hill Street, Liberty
- the Duncan Township polling location will change from the Duncan Township building to the Morris Township Fire & Ambulance social hall at 1993 Rte. 287, Morris

Public Comments – (agenda items)

None

Minutes	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the minutes of the January 23, 2018 meeting.
Promote T. Freeman	For information, promoted Troy Freeman from Adult Supervisor in the Probation department to Deputy Chief Probation Officer, \$65,031/yr.
Transfer S. Boyce	For information, transferred Stephanie Boyce from Domestic Relations to Office Manager in the Sheriff's Office, effective 2/19/18, \$14.00/hr. with benefits.
Hire T. Rodriguez	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Tammy Rodriguez, Custodian, \$10.00/hr. with benefits.
Hire R. Mase	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the hire of Rosemary Mase, Clerk, Fiscal/HR, \$11.00/hr. with benefits.
Hire I. Vining	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the hire of Ingvar Vining, Integrated Caseworker 1, Family Services, \$14.75/hr. with benefits.
Promote A. Cook	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the promotion of Amanda Cook from Clerk to Fiscal Assistant in the Fiscal department, \$12.00/hr. with benefits.
Resignation C. Christman	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Christina Christman, Office Manager, Sheriff's Office, effective 2/16/18.
Resignation S. Trescott	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve the resignation of Sheena Trescott, Executive Assistant, Sheriff's Office, effective 2/2/18.
Resignation H. Ward	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the resignation of Hannah Ward, Youth Support Specialist, effective 1/21/18.
Use of Green February 2018	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green on February 17, 2018 for the Wellsboro Winter Celebration, and on February 24, 2018 for Meet the Musher, as part of the Canyon Sled Dog Challenge.
Use of Green April 2018	A motion was made by Mark H. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve use of the Green on Saturday, April 28, 2018, 9a.m.-4p.m. by the Tioga County Department of Human Services for activities and a community walk to bring awareness and education to the community for Child Abuse Prevention Month.
Use of Green June 2018	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to approve use of the Green on June 1 & 2, 2018 for the annual Susquehanna Trail Performance Rally.
Reappoint Trail Authority Board members	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the reappointment of the following Tioga County Trail Authority board members, for four-year terms each: Roy Siefert, Marilyn Jones, and Steve Hanes.
Commitment for water study	A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve a commitment of up to \$52,709 towards the Tioga County Baseline Water Quality Study project – Act 13.
Accept bid for tower sites project	A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to accept the bid of \$267,282 received from Convergence Communications, for the five county tower sites project, including grounding, site improvements, and remediation. Bids were previously opened and tabled on 1/23/18. This expense is 100% reimbursable from the 911 fund.

AEP energy agreement

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve an energy purchase agreement with AEP Energy to lock in a two-year rate of \$0.06313 per kWh for the County's Penelec accounts, which includes the St. James buildings, and the Mansfield and Elkland District Justice offices.

A motion was made by Erick J. Coolidge, seconded by Mark L. Hamilton and unanimously carried upon vote of three ayes and no nays to issue the following Proclamation:

Issue Proclamation 811 Safe Digging Month

WHEREAS, as engineers, designers, excavators and homeowners work to keep pace with this Commonwealth's unprecedented economic development, it is important to minimize damage to underground utility lines, danger to workers, environmental pollution and loss of utility service to Pennsylvania citizens; and

WHEREAS, the Pennsylvania One Call System, a utility service information center celebrating their 46th year of continuous service to the Commonwealth, is key to preventing injuries and damage when excavating; and

WHEREAS, this unique service provides easy, one-call notification about construction and excavation projects which may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, this vital service, which began with only six utility companies in western Pennsylvania and the City of Pittsburgh, now serves more than 100,000 excavators and 3,600 critical infrastructure owners throughout this Commonwealth; and

WHEREAS, each year, the Pennsylvania One Call System receives more than 750,000 notification requests and transmits more than six million notifications, providing protection to utility companies, their employees and customers;

NOW, THEREFORE, BE IT RESOLVED, that Tioga County designates the month of April 2018 as "Pennsylvania 811 Safe Digging Month" to encourage all excavators and homeowners of Tioga County to dial 8-1-1 or call 1-800-242-1776 before digging in order to "Know What's Below", avoid injury, protect the environment, and prevent millions of dollars in damages and to remind excavators that three business days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.pa811.org.

/s/ Roger C. Bunn
/s/ Erick J. Coolidge
/s/ Mark L. Hamilton

2 agreements for DHS

A motion was made by Mark L. Hamilton, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the following two agreements for the Department of Human Services:
o Children's Aid Society – 17/18 Purchase of Service Agreement for C&Y Placement
o Susquehanna County – 17/18 Purchase of Service Agreement for Residential Services

Public Comment –

Nancy Clemens – announced that Tioga County Children & Youth and Seeds of Hope have each received a check from Citizens & Northern Bank in the amount of \$6,000 to help benefit the welfare of the children.

The meeting adjourned at 10:16 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

The regular meeting of the Tioga County Salary Board was called to order today at 10:20 a.m. with the following members present: Roger C. Bunn, Erick J. Coolidge, Mark L. Hamilton, and Kera Hackett. Also present was Derek Williams, Janice Chamberlain, Nancy Clemens, Amy Perry, Betsy Craig, Sara Rice, Deb Crawford, David Cohick, Penny Whipple, and press representative Nat Kennedy.

Minutes A motion was made by Kera Hackett, seconded by Erick J. Coolidge and unanimously carried upon vote of three ayes and no nays to approve the minutes of December 12, 2017.

Create position in Probation A motion was made by Erick J. Coolidge, seconded by Kera Hackett and unanimously carried upon vote of four ayes and no nays to approve a request to create the position of Deputy Chief Probation Officer, Probation Office, \$65,031/year with benefits.

Create position in Tax Claim A motion was made by Kera Hackett, seconded by Mark L. Hamilton and unanimously carried upon vote of four ayes and no nays to approve a request to create the position of Clerk in the Tax Claim office, \$11.00/hr. with benefits.

The meeting adjourned at 10:21 a.m.

Attest: _____
Derek Williams

Roger C. Bunn

Erick J. Coolidge

Mark L. Hamilton

Kera Hackett